

## RECORDS MANAGEMENT

# Storage damage and retrieval error

You keep sensitive client records and media secure, organized, and ready for retrieval upon your clients' official request.

## RISKS WORTH DISCUSSING

- 01 Record damage from leaks
- 02 Wrong release or destruction
- 03 Digital index scanning errors



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quote today

Or call  
**800-777-1872**



# Coverage worth discussing



## Inland marine

Accepted legal liability for declared client records.



## Cyber liability

Handles incidents involving confidential digital data indexes.



## Professional liability

Eligible claims from accepted retrieval or indexing work.



## Crime insurance

Addresses employee theft of insured client interests.

Coverage is subject to policy terms and exclusions.

## Why The Southern Agency

### 01 Listen

We review your operations, coverage and past claims.

### 02 Assess

We look at hazards and ways to reduce risk.

### 03 Build

We compare carriers, premiums and audit terms.

### 04 Support

We revisit coverage as your work changes.



SCAN TO

Read the full  
guide

800-777-1872

TheSouthernAgency.com